

## INFORMATION RELEASED UNDER THE FREEDOM OF INFORMATION ACT

Information released title	Labour MP enquiry
Original request	<p>Under the Freedom of Information Act, please provide me with:</p> <ol style="list-style-type: none"> <li>1. The introductory note submission your organisation made to its lead Government Minister since the Coalition Government took office on 12 May.</li> <li>2. The number of staff employed by your organisation on 12 May</li> <li>3. The number of staff employed by your organisation on 6 October</li> <li>4. Any submissions made to government departments on the effects of budget cuts on your organisation</li> <li>5. Any notices given to trade union, or employee representatives, regarding staffing cuts to your organisation</li> <li>6. Any notices of re-arranged pension arrangements for staff.</li> <li>7. Details of any subscriptions to online news outlets such as Politics Home, The Times, The Sun, News of the World etc.</li> <li>8. Any submissions made by your organisation in the run up to the Comprehensive Spending review.</li> <li>9. How many times the Chief Executive of your organisation has met with a Government Minister since 12 May. Please tell me the nature and location for any such meetings.</li> <li>10. Provide me with a copy of your organisation's travel policy - in particular in respect of planes, trains and cars.</li> <li>11. The number of properties (a) owned, and (b) leased by your organisation.</li> </ol> <p>I understand that under the Act, I should be entitled to a response within 20 working days of your receipt of this email.</p> <p>Some parts of this request may be easier to answer than others. Should this prove to be the case, I would ask that you release available data as soon as possible - rather than hold up the entire request.</p> <p>I would prefer to receive this information electronically. If the decision is made to withhold some of this data using exemptions within the Act, please inform me of that fact and cite the exemptions used.</p>

	<p>If you need any clarification then please contact me at the number below or via email. Under your section 16 duty to provide advice and assistance I would expect you to contact me if you find this request unmanageable in any way.</p> <p>I would be grateful if you could confirm that you have received this request, and I look forward to hearing from you in the near future.</p>
Date of release	04/11/2010
Requester type	Labour MP

#### Information released:

1. Introductory note made by the UK Commission including our achieving impact leaflet was supplied.  
To obtain a copy of this, please contact [lisa.race@ukces.org.uk](mailto:lisa.race@ukces.org.uk) and quote reference FOI 10034.
2. 118
3. 122
4. Creating a sustainable market for world class skills – submitted to HM Treasury and Department for Business, Innovation and Skills during September 2010.  
To obtain a copy of this, please contact [lisa.race@ukces.org.uk](mailto:lisa.race@ukces.org.uk) and quote reference FOI 10034.
5. No notices given to trade union, or employee representatives, regarding staffing cuts to our organisation.
6. No notices of re-arranged pension arrangements for staff.
7.
  - i. Meltwater News – an online web aggregator service that searches the web for our defined terms and automatically sends us alerts when these terms are found
  - ii. De Havilland – a political intelligence and news monitoring service
8. Advice on apprenticeship reform in England  
To obtain a copy of this, please contact [lisa.race@ukces.org.uk](mailto:lisa.race@ukces.org.uk) and quote reference FOI 10034.
9. 14:30-15:30 Wednesday 21 April 2010  
Keith Brown MSP @ The Scottish Parliament, Edinburgh

10:30 Thursday 26 May 2010

Minister (John Hayes MP) came to give short talk to Commissioners at quarterly meeting of UK Commission for Employment and Skills @ UK Commission Offices, 28-30 Grosvenor Gardens, SW1

09:30-10:30 Wednesday 23 June 2010

Seminar on Economics & Skills with David Willetts MP  
Minister's Office, 1 Victoria Street, SW1

09:15-09:45 Tuesday 22 June 2010

Chris Grayling MP, DWP @ Caxton House, London

11:15-11:45 Wednesday 23 June 2010

One2One meeting with John Hayes MP  
Minister's Office, 1 Victoria Street, SW1

16:30-17:30 Monday 05 July 2010

Meeting with Labour Market Economists with David Willetts MP  
Minister's Office, 1 Victoria Street, SW1

18:00-19:00 Tuesday 06 July 2010

Number 10 Business Reception  
10 Downing Street, SW1

15:30-16:00 Tuesday 03 August 2010

One2One meeting with David Willetts MP  
Minister's Office, 1 Victoria Street, SW1

12.30 – 14.30 Thursday 23 September David Willetts – reform lunch invite, Taj Room, 51 Buckingham Gate.

15:00-17:00 Tuesday 28 September 2010

Further Education and Skills Ministerial Advisory Group with John Hayes MP  
BIS Conference Rooms, 1 Victoria Street, SW1

10. Current UK Commission expenses policy disclosed.  
To obtain a copy of this, please contact [lisa.race@ukces.org.uk](mailto:lisa.race@ukces.org.uk) and quote reference FOI 10034.
11. The UK Commission has 2 offices: London and Wath.  
Wath is leased and London has a Letter of License for each floor. This allows us to occupy the premises prior to the agreement of a formal lease. The UK Commission does own any properties.